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Welcome

GST BOCES Mission:
GST BOCES is an education service organization driven by customer need and a commitment to excellence, whose mission is to ensure the success of our diverse learners, parents, community members, schools and businesses by providing collaboratively inspired, cost-effective, quality programs in an atmosphere that is safe and supportive.

Our Vision:
Adult Education and Career Services are vital for the success of individuals, families and businesses in our community. By providing quality, customized vocational instruction, business and industry training, literacy services, career planning and recreational programming, GST BOCES is responsive to the changing needs of business, industry and community residents. Maximizing each learner’s potential enhances quality of life and strengthens our region’s labor pool and economic growth.

Admissions Process

Get started

Schedule an Assessment!

SCHEDULE AN ASSESSMENT!

TABE Assessment:
This is required to register for any vocational training program. This is a free assessment. A program specialist will contact you with your results.

TEAS Test:
This is required for any student interested in our Practical Nursing Program. There is a $60 exam fee. A program specialist will contact you with your results.

TRY AGAIN!
Your scores did not meet the minimum requirement.

GOOD TO GO!
Congratulations! You met the minimum requirements for your program and can register!

TRY AGAIN!
Your scores did not meet the minimum requirement.

Schedule to take the TABE assessment again.

Enroll in skills upgrading class before re-testing.

Good to go!
Set up a financial plan with your training specialist. Not all classes are eligible for financial aid, so make sure you have a plan in place before registering!

Time to register!
You have completed all entrance requirements. You can officially register for your training program!

The Greater Southern Tier BOCES does not discriminate on the basis of actual or perceived race, color, national origin, ethnic group, disability, sex, religion, religious practice, marital status, sexual orientation, or age, or under the Boy Scouts Act, in its programs, activities, admission of students, or employment. Inquiries concerning the application of regulations prohibiting discrimination may be referred to BOCES’ Civil Rights Compliance Officer, Doug Johnson (djohnson@gstboces.org), 459 Philo Road, Elmira, NY 14903, (607) 739-3581 ext. 2273 or U.S. Department of Education Office for Civil Rights, 32 Old Slip, 26th Floor, New York, NY 10005-2500, Telephone: 646-428-3800, FAX: 646-428-3843; TDD: 800-877-8339, Email: OCR.NewYork@ed.gov.
1. Any prospective student is welcome to visit the institution prior to registering for any program.

2. All students are considered to be enrolled when TABE, registration, and payment information is received. Enrollment in a training program is based on first-come, first served.

3. Adult students seeking enrollment in a GST BOCES program through an agency sponsorship must receive agency approval prior to the registration process. Adult students must initiate contact with, and secure endorsement from, the sponsoring agency. Agencies sponsoring adult students must confirm sponsorship with GST BOCES.

4. Those seeking enrollment in a GST BOCES program as a self-sponsored adult student must contact us to receive and complete all applicable registration forms and/or assessment testing for the desired program.

5. All scheduled training programs are subject to change based on enrollment and instructional staff. We apologize for any inconvenience this may cause and strive to notify our students of changes in a timely manner.

6. If GST BOCES cancels a class for any reason, tuition and fees will be refunded 100% within 45 days of the planned start date. If a student withdraws on or before the third day of class, the student will receive a full refund. If tuition and fees are collected in advance of the start date of classes and the student does not begin the program or withdraws on or before the third day, $100 of the tuition and fees will be retained by GST BOCES. Appropriate refunds for a student who does not begin classes shall be made within 45 days of the class start date.

7. The following refund information applies only to students in programs receiving Federal Financial Aid or Title IV funding. If a participant withdraws or is dismissed prior to the 60% point of the payment period, only a portion of the financial aid will have been earned. The student will be responsible for any amount owing on his/her billing statement. At the 60% point of the payment period, the student will have earned 100% of their financial aid and 100% of the tuition for the payment period.

8. Students in long term (100 hours+) training programs will be issued a certificate based on successful completion of program requirements. Students who have less than 90% attendance are required to make up hours. Additional fees will be applied for those hours.

9. Smoking/vaping and the use of any tobacco products is not permitted on any campus at GST BOCES.

10. Adult Education and Career Services follows the GST BOCES established policy on social media. The policy can be found in the student handbook located at www.gstboces.org/adulted.

11. A complete list of policies and procedures is available in the student handbook.

No smoking/vaping or tobacco use at all training locations.

FOR YOUR CONVENIENCE

When registering for classes, please note the following direct Adult Education program phone numbers:

- Elmira Campus ___________ 739-7905
- Computers _______________ 739-4296
- Leisure Learning __________ 739-4296
- Literacy __________________ 739-7684
- Practical Nursing __________ 739-8170
- On-Line Courses ___________ 739-4296
- Toll-Free ___________ 1-877-ADULTED (238-5833)
STUDENT TRANSFER POLICY 2018-19
FOR ACCEPTING STUDENTS INTO THE PRACTICAL NURSING PROGRAM FROM OTHER INSTITUTIONS

Greater Southern Tier BOCES does allow students to transfer to the Practical Nursing program from other institutions, which includes both practical and registered nursing programs.

GST BOCES has formal contracts with nursing schools in the surrounding area which allow a student to easily assimilate from one school to another under specific circumstances.

After the potential student contacts the Program Secretary with interest in transferring to one of the Practical Nursing programs, the student will be required to have a transcript sent to the Health Care Coordinator for review. After a thorough review, the Health Care Coordinator will meet with a potential student and discuss the evaluation of the transcript. An assessment of their competency of Practical Nursing skills will required in order to determine appropriate placement within one of the Practical Nursing classes.

Once the student has been accepted into the Practical Nursing program, the student will explore payment options and complete a student health form. The tuition for the student will be based upon the hourly rate ($10.41) multiplied by the hours that the student will be required to complete. Once payment for the program has been established and the health form is successfully returned, the student will be given a start date to begin the program.

CREDIT FROM OTHER INSTITUTIONS

We do not accept any credits earned from another institution toward our completion requirements. However, in our Cosmetology, Esthetics and Nail Technology/Waxing programs, we accept student hours after assessing their theory and clinical hours to determine placement within the program.

POLICY ON THE TRANSFER OF STUDENTS BETWEEN PROGRAMS WITHIN THE INSTITUTION 2018-2019

The Adult Education Programs that are offered by GST BOCES are separate and distinct entities. Specific trade skills do not carry over between programs. Although academic skills may be taught in all of our programs, each program presents academic skills in a manner that applies to the specific trade. For example, dimension sizes in a machining class are not transferable to those used in cosmetology or welding.

For this reason, we do not accommodate student transfers between the programs that we offer.

WE’VE EARNED THE COE SEAL OF APPROVAL!

GST BOCES is nationally accredited by the Council on Occupation Education (COE). Accreditation was granted following a thorough evaluation of BOCES programs to demonstrate that they meet the standards of quality set by the Commission, as well as the needs of students, local employers and the community. Now that GST is accredited, students are eligible to receive Title IV Financial Aid for some long-term training programs, including:

- Cosmetology
- Esthetics
- Practical Nursing
- Welding

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- Cosmetology
- Esthetics
- Practical Nursing
- Welding
PROGRAM OFFERS STUDENTS THE OPPORTUNITY TO APPLY THEIR SKILLS DURING REGULAR CLASSES WHILE PRACTICAL EXPERIENCE IS GAINED BY WORKING IN A CLINICAL SETTING SIMILAR TO THAT OF TODAY'S MODERN SALONS. STUDENTS ARE EXPECTED TO PROVIDE MODELS FROM TIME-TO-TIME FOR THE PRACTICE AND REPEITION OF APPLYING ARTIFICIAL NAILS. THE PROGRAM WILL QUALIFY AN INDIVIDUAL TO TAKE BOTH NY STATE LICENSING EXAMS. CALL 607-739-4296 TO SCHEDULE AN ASSESSMENT. STUDENTS WILL BE REQUIRED TO PURCHASE GRAY SCRUBS.

BUSINESS/TECHNOLOGY

COMPUTER TECHNICIAN – 120 HOURS

Prerequisite: Must complete entrance assessment. No prior computer knowledge/experience is necessary. During this 120-hour course, you will gain knowledge in all aspects of computer functions, including hardware and software. Hardware components include CPU, peripherals, input/output, storage and networking devices. Software will include Windows 7, Windows 8, Windows 10, Linux and their networking capabilities. This course will encompass both classroom and lab activities as you are guided through building a computer “from the ground up”! In addition, this class will prepare you for CompTIA’s A+ certification. Fundamentals of networking will also be taught; topics will include the model of networking hardware concepts, cabling protocols, remote connectivity, network protection, servers and support. A large portion of the class will deal with TCP/IP networking and the Internet. The CompTIA A+ exam is not included with this course tuition.

NOTARY PUBLIC PREPARATION – 3 HOURS

Prerequisite: None. Would you like to have the power to administer oaths, certify affidavits, take acknowledgments, take depositions or testimony and record notarial protests? Learn what being a Notary Public is all about and focus on review of Notary Public License Law and preparation for the Notary Public Exam.

Visit: www.gstboces.org/adulted
COMMERCIAL DRIVERS LICENSE (CDL) AND CONSTRUCTION WORK ZONE TRAINING

COMMERCIAL DRIVER’S LICENSE PROGRAM (CDL) CLASS A OR B – 60 HOURS
Prerequisite: Must complete entrance assessment. Must be 21 years of age for class A or 18 years of age for class B, have a valid driver’s license, and must have passed the DOT physical exam and have CDL Permit prior to the first day of class. Experience driving standard shift recommended.

The student will complete a 60-hour course, which includes 20 hours of classroom and 40 hours of highway and city driving instruction. You will learn about Safety Rules, Air Brakes, Tractors/Trailers, Coupling/Uncoupling, Driving Techniques, Vehicle Inspection, The Log Book, and Hazardous Materials. Full preparation for Department of Motor Vehicle road test. Road test will be taken with GST BOCES tractor-trailer.

Note: CDL B drive time can also be scheduled at the Coopers Campus in Painted Post.

Additional options for CDL Program:
- Upgrade/Transition from a CDL Class B to a CDL Class A: Get up to 20 hours of 1:1 drive time for $1,500. Drive time can be scheduled at any of our campuses and drive time will be a minimum of 2 hours per drive time session.
- If you require additional driving time beyond the allowed hours, drive time can be scheduled at the rate of $100/hour or in a package of 12 hours for $1,000.

CAREER TRAINING

OFFICE SUPPORT SPECIALIST – 348 HOURS
Prerequisite: Must complete entrance assessment.
Whether you are looking for employment in a business office setting or medical office setting, this 348-hour Office Support Specialist training is for you! This program consists of 100 hours of core office skills; for example, students will review grammar, business mathematics concepts, professional writing, office practices and Microsoft Word. The remaining 248 hours are devoted to one of two options. The Business Office training portion would include expanded computer training which could lead to potential Microsoft Office Specialist certifications in Word 2016 and Excel 2016. (Additional MOS tests available for $100/each) It is recommended that you have a home computer and MS Office software to practice and enhance your skills from home. Students will also get an introduction to a MAC computer/software. The Medical Office portion would introduce the students to medical terminology, medical office administration, and basic billing and coding procedures for the medical office setting. If you choose the medical career pathway you may be required to provide us with proof of immunization records prior to a field experience.

ONE-ON-ONE TRAINING
This training option offers flexibility and individual instruction for many of our classes. Must be scheduled in two-hour sessions at $65 per hour. (Please note: CDL class A or B and construction equipment one-on-one training is $100 per hour.)

Please call 739-7905 or 1-877-ADULTED (238-5833) to set up your personalized training!
**CONSTRUCTION EQUIPMENT OPERATION**

60 hours  
*Prerequisite: Must complete entrance assessment.* If you are interested in operating heavy equipment, this is the class for you. Students will gain hands-on experience with the basic operation of bulldozers, loaders, backhoes, and excavators (equipment varies at each campus). In this 60 hour program you will also be instructed in safety, identification of equipment, operating techniques, simple plane surveying, and grades. Work boots and helmet are required.

**CONSTRUCTION EQUIPMENT OPERATION WITH INDUSTRY CREDENTIALS: FORKLIFT/FLAGGER/OSHA 10 – 82 hours**  
*Prerequisite: Must complete entrance assessment.* If you are interested in operating heavy equipment or working in the construction equipment field, this is the class for you. Students will gain hands-on experience with the basic operation of bulldozers, loaders, backhoes, and excavators (equipment varies at each campus). In this program you will also be instructed in safety, identification of equipment, operating techniques, simple plane surveying, and grades. Classroom and hands on experience will be provided. Additionally, you will get Forklift Operation and Safety certification, Work Zone Safety-Flagger certification training and OSHA 10 Construction credentials. Work boots and helmet are required.

**FLAGGER TRAINING - WORK ZONE FLAGGER TRAINING – 6 HOURS**  
*Prerequisite: None.* The Flagger Training Course is a comprehensive skill-building session that meets federal industry guidelines: the Manual on Uniform Traffic Control Devices (MUTCD) guidelines and the ANSI standard ISEA-107-1999. Each student will gain a thorough understanding of flagging procedures and the proper use of required equipment. Students will also acquire improved flagging skills from hands-on training, classroom activities and a flagging skills test along with an increased ability to coordinate traffic movement through the work zone.

This course is a must for novice construction work zone flaggers in both one- and two-person flagging operations. Experienced flaggers are also welcome to attend this course as a refresher. All attendees receive a certificate of course completion.

**FORKLIFT OPERATIONS – 6 HOURS**  
*Prerequisite: None.* In this 6-hour general operation course, you will learn the skills needed to operate a Forklift safely. Classroom and hands on experience will be provided. The training you receive will meet the OSHA requirements specific to the GST BOCES site. Only trained and authorized individuals can operate a forklift on the job which includes vehicle and site specific training. Employers must certify that each lift truck operator has received the necessary instruction to be competent to run a forklift.

**ROUGH TERRAIN FORKLIFT OPERATIONS**

8 hours  
*Prerequisite: None.* This class was developed to meet the specific training needs of construction forklift operations. Forklift basics and operation, safety, inspections, maintenance and work site job conditions and hazards are some of the topics that will be covered.

Visit: www.gstboces.org/adulted

**OOPS!**  
**WE CANCELLED YOUR CLASS BECAUSE WE DIDN’T KNOW YOU WANTED IT. DON’T WAIT UNTIL THE LAST MINUTE. REGISTER EARLY!**
COMMERCIAL TRADES

INDUSTRIAL TECHNOLOGY PROGRAM

404 HOURS
This program includes three training modules covering Industrial Electricity, Programmable Logic Controllers, and Variable Frequency Drives.

INDUSTRIAL ELECTRICITY – 216 HOURS
Prerequisite: Must complete entrance assessment. Industrial Electricity is part of the Industrial Technology program. Industrial Electricity is a balanced mix of classroom lectures and hands on lab exercises designed to give the student a fundamental understanding of electricity and electric components. Primary topics include Industrial Safety, Electrical Theory, AC and DC circuits, Transformers, Circuit Protection, Motors and motor controls, Semiconductor Theory in this 216 hour program. Start your new career today!

PROGRAMMABLE LOGIC CONTROLLER (PLC)

140 HOURS
Prerequisite: Must complete entrance assessment. Also needs to have successfully completed the Electricity Program, Industrial Maintenance program, Industrial Electricity, or have an understanding of basic electricity, AC and DC theory with instructor’s approval. Also basic understanding and experience with the Windows PC environment.

In this 140 hour training program is intended to provide a fundamental understanding of the Programmable Logic Controller. This includes the hardware components included in a Programmable Logic Controller system and the software used to create, debug and monitor the system. The program consists of both class lectures and hands on labs with PLC hardware, industrial sensors and a variety of devices typically controlled and monitored by PLCs. By definition, this training course is not a “programming” class. However, significant time is spent within the programming environment in an effort to enable the student to fully grasp the programming concepts, use the development environment in troubleshooting, process monitoring, and data collection.

VARIABLE FREQUENCY DRIVE (VFD)

48 HOURS
Prerequisite: Must complete entrance assessment. Students should have a solid understanding of AC and DC theory, single phase and 3 phase power. In this 48 hour course students will gain a solid understanding in the application and troubleshooting of the Variable Frequency Drive. The course provides a balance of lectures and hands on exercises with a practical approach. Course topics covered include induction theory, motor technologies/types, Variable Frequency Drive architecture, control methods, installation, configuration, operation, preventative maintenance and troubleshooting. Intended audience — electricians and technicians.

HEATING, VENTILATION, A/C AND REFRIGERATION (HVAC/R) – 305 HOURS
Prerequisite: Must complete entrance assessment. This 305 hour comprehensive program includes the following core modules; Heating & Ventilation I, Heating & Ventilation II, Air Conditioning I, Air Conditioning II, Heat Pumps, Basic Refrigeration I, Basic Refrigeration II, and Commercial Refrigeration and Geothermal Controls. Also included is the review class for the EPA Technician Certification Exam and the EPA Technician Certification exam. This class is now being offered during the daytime which will allow the class to end in a year’s time instead of over 2 years.

REVIEW FOR ENVIRONMENTAL PROTECTIONS AGENCY (EPA) EXAM
Prerequisite: None. Scheduled just before the exam, this 9 hour session will pull it all together for you. The review guide will serve as a good resource as well and covers types I, II and III and the core (universal) sections of the EPA Technician Certification Exam. Open to the public.
ENVIRONMENTAL PROTECTION AGENCY (EPA) CERTIFICATION EXAM
Prerequisite: None. Consists of core questions to be answered by all applicants, Type I for certification to work on small appliances, Type II for certification to work on high pressure appliances and Type III for certification to work on low pressure appliances. Candidates have 2 hours to complete each testing session.
*Must bring valid, government issued ID card for admittance to test

INDUSTRY COMPETENCY EXAM (ICE)
Prerequisite: None. Industry Competency Exam (ICE) measures industry-agreed standards of basic competency. There are 3 ICE exams: Residential A/C and Heating, Light Commercial A/C and Heating and Commercial Refrigeration. Exam is open to the public.
*Must bring valid, government issued ID card for admittance to test.

WELDING – 342 HOURS
Prerequisite: Must complete entrance assessment. This is a 342 hour Welding program providing instruction in basic welding skills and then moving into more advanced welding procedures. Students will gain hands-on experience using the tools, equipment and consumables of the welding trade and receive training of in-depth skills with concentration on techniques and proficiency in the welding field. Areas of instruction include blueprint reading, welding symbols, theory and practice in all aspects of welding to include Stick, Mig and Tig (SMAW, GMAW, and GTAW). More advance skills such as out of position welding (vertical up and overhead), oxy-fuel cutting, plasma arc cutting and welding on materials such as stainless steel and aluminum will enhance the student’s skill level and overall welding abilities. Class will include visits to local manufacturing facilities and resume building. Upon successful completion of this program a GST BOCES certificate will be issued.

HEALTH CARE

COMPREHENSIVE DENTAL ASSISTING MODULAR PROGRAM (CDAMP)
Prerequisite: Must be currently working as a dental assistant for a minimum of two years.
Attention all working dental assistants! Now there is a dental assisting program designed for the individual to complete at your own pace, on your own time, to qualify for New York State Certification. Please call Sheryl Robinson, at 607-873-1817 for more information or go on line at www.CDAMP.net to complete a preliminary application.
Course#: See Below
Module I Communication in Office
Module II Anatomy & Physiology
Module III Workplace Safety
Module IV Dental Radiography
Module V Systemic Health
Module VI General Dental Practices
Module VII Dental Specialties
Module VIII Expanded Restorative Function
Challenge Exams for Mods I-IV Typodont

DENTAL ASSISTING – 720 HOURS
Prerequisite: Must complete entrance assessment, High School Diploma or HS Equivalency.
This 720-hour program is designed to prepare the student with the necessary information and skills for employment as a Registered Dental Assistant. Course topics include Communication skills, General Anatomy & Physiology, OSHA Standards, Introduction to Dental Radiography, Oral Health & Preventive Techniques, Introduction to the Dental Office, Cosmetic Dentistry, as well as Expanded Functions in Restorative Dentistry. Skills taught range from taking study models and radiographs to making temporary restorations.

VISIT: WWW.GSTBOCES.ORG/ADULTED
CERTIFIED NURSE AIDE TRANSITIONING TO HHA PROGRAM – 28 HOURS
Certified Nurse Aides (CNAs) employed in residential health care facilities (RHCFS, commonly known as nursing homes) provide personal care and health-related services, which are comparable to the activities and tasks performed by Home Health Aides. To obtain Home Health Aide Certification, this class can augment a nurse aide’s training with classroom and supervised practical training in those skills not included in the nurse aide training program. Such skills include but are not limited to: assistance with medications; handling the patient’s money; maintaining a clean, safe home environment; safety, accident prevention and responses to emergencies in the home; taking of blood pressure; and observing, recording and reporting in the home care setting. This class will assure that the nurse aide is competent in such skills prior to providing additional training and issuing a home health aide certificate.

CURRENTLY, CNA’S will be included in the eligibility to take the 28 hour competency course, which will include 10 hours of in-home clinical supervision.

HOME HEALTH AIDE COMPETENCY EVALUATION PROGRAM – 28 HOURS
Eligible individuals can take an approved Competency Evaluation Program to receive their Home Health Aide Certifications. The competency evaluation program consists of a comprehensive written test and procedure demonstration from the HHA training program checklists. This 28 hour course is to ensure the competency of the individual’s skills and abilities as an HHA. 18 hours classroom training and skills assessment and 10 hours of in home clinical supervision will be required.

Individuals eligible to complete the competency evaluation program only, in lieu of the standardized training, include:

- A Nursing Assistant with 1 year of full time experience in a general hospital in the past 5 years
- An individual with documented home health aide or nurse aide training and competency evaluation from an out-of-state training program;
- A Home Health Aide with documented home health aide training and competency evaluation who has not been employed as a home health aide for 24 consecutive months;
- A nursing student who has documented evidence of successful completion of course work requiring mastery of home health aide tasks within the past 24 months. Documentation would include a transcript with passing grade(s) and course description(s) or skills checklist signed by the nursing school instructor;
- Veterans who were trained in the United States Military as medical technicians or medics.

NURSE AIDE/HOME HEALTH AIDE TRAINING 166 HOURS
Prerequisite: Must complete entrance assessment. This 166-hour program is designed to prepare the student for employment as a Certified Nurse Aide and Home Health Aide. The course includes basic information about the care of hospitalized patients and residents in a Skilled Nursing Facility as well as taking care of individuals in their homes. Topics covered include patient’s and resident’s rights, medical terminology and basic anatomy and physiology. Skills taught range from bathing and bed-making to taking the temperature, pulse and respirations. Preventative care and safety in the home is emphasized and job readiness skills are also taught. This dual certification will make you more employable!

PERSONAL CARE AIDE II – 40 HOURS
Prerequisite: Must complete entrance assessment. Do you like caring for people? This 40 hour course is designed to provide the knowledge and skills for an entry level position as a Personal Care Aide. This is a high demand occupation. Reliable transportation is a must as you will visit and help clients in their own homes.

SEE PAGE 27 FOR REGISTRATION OPTIONS.
Train to be a Practical Nurse

Our affordable, effective Practical Nursing program can have you ready for your new career in less than a year!

The 1,200 hour program includes classroom and clinical instruction. Clinical experiences are offered at local hospitals, long-term care facilities, doctors’ offices and other health-related agencies.

The full time program is offered at the Elmira Campus in Langdon Plaza and the Coopers Campus in Painted Post and begins in August. Classes are held 8:30 AM-3 PM Monday through Friday. Our part-time program typically runs for 18 months and is held at the Elmira Campus. Classes for the part-time program are usually held from 4 to 10 PM three days a week and will begin in September.

To be eligible, you must submit an official high school transcript or a high school equivalency diploma and must take the entrance test. You must register for the test in advance.

Tuition, fees and financial aid

- $65 entrance fee (TEAS test, non-refundable). Must sign up for test prior to test date and pay with credit card or cash.
- Upon successfully passing the TEAS test, there is a non-refundable $100 enrollment fee. Enrollment is based on a first-come, first-served basis.
- Financial Aid available to eligible applicants (PELL grants and student loans)
- Full-time tuition $12,995 (books, nurse kit and testing materials included)
- Part-time tuition $13,995 (books, nurse kit and testing materials included)
- Estimated additional cost $500 for physical exam, uniforms, state board testing, immunizations.

For more information or to register for the entrance test, please call 607-739-8170 or toll-free 1-877-ADULTED.
PERSONAL CARE AIDE II TO HOME HEALTH AIDE CONVERSION – 55 HOURS
Prerequisite: Must complete entrance assessment. A valid PCA Certificate of Training program approved by The NYS Department of Health and/or The New York State Education Department. This course will allow a Personal Care Aide to upgrade to a Home Health Aide. The candidate will take 55 hours of training, which includes 25 hours of classroom, 10 hours of practical skills training in classroom, 10 hours clinical experience in acute care/nursing home and 10 hours of supervised in-home care evaluation. Components of the program include the following; applicant/trainee must complete the required (Supervised Practical Training) in both laboratory and patient care settings. Full physical exam and updated immunizations required prior to client contact.

PHLEBOTOMY TECHNICIAN CERTIFICATION PREPARATION PROGRAM – 130 HOURS
Prerequisite: Must complete entrance assessment and have high school diploma or high school equivalency. This is a course that will enable you to obtain an entry level position in a hospital, clinic or nursing home. This is a wonderful class to take if you are interested in advancing in the health care field. The phlebotomy program is designed to provide students with the hands-on practical skills needed to prepare you for the National Health Career Association Certification exam. All students will be required to practice drawing blood on each other during this class. Physical exam and proof of immunizations are required prior to beginning clinical experience. Moisture resistant lab coat and white tennis shoes also required for clinical experience but not provided. Clinical assignments will be scheduled in various hospitals and clinics throughout the area. Clinical hours are scheduled M-F, 1st shift, and day time hours. All classroom and clinical hours must be successfully completed to be eligible to take the NHA Certification Exam.

MANUFACTURING

COMPUTER AIDED DRAFTING & DESIGN 60 HOURS
Prerequisite: Must complete entrance assessment. Basic blueprint knowledge is required. This 60 hour program will feature the Solid Works Software Program. Classes will cover 2D sketching, 3D modeling, drafting, assembly and component testing. Gain the knowledge needed to enter the growing world of high tech manufacturing.

INDUSTRIAL MAINTENANCE – 246 HOURS
Prerequisite: Must complete entrance assessment.
The Industrial Maintenance Program has been developed as a request through local industry. The curriculum provides a total of 246 hours of instruction and gives an individual knowledge in blueprint, basic pneumatics and hydraulics, CNC maintenance and basic industrial electrical. The program will provide qualified individuals the skills to acquire employment or job advancement throughout the region.

PRECISION MACHINING – 400 HOURS
Prerequisite: Must complete entrance assessment. This machining program provides a total of 400 hours of instruction and gives an individual the knowledge of blueprint reading, precision measurement, lathes and mills, CNC and basic programming skills. It will fill the needs of our local business community and provide qualified candidates for career opportunities in our area.
WORKPLACE SAFETY

OSHA 10 CONSTRUCTION – 12 HOURS
Prerequisite: None. This course is intended to provide an entry level construction worker general awareness on recognizing and preventing hazards on a construction site. OSHA recommends this training as an orientation to occupational safety and health. Upon successful completion, participants receive the OSHA Construction card. (10 Hours)

OSHA 10 GENERAL INDUSTRY – 12 HOURS
Prerequisite: None. This course is intended to provide an entry level general industry worker broad awareness on recognizing and preventing hazards on an industrial site. OSHA recommends this training as an orientation to occupational safety and health. Upon successful completion, participants receive the OSHA General Industry card.

SEVEN DAY PRE-ASSIGNMENT TRAINING COURSE
This is an 8 hour course required by New York State as the first step in obtaining a security guard registration card from the New York State Department of State. The course provides the student with a general overview of the duties and responsibilities of a security guard. Topics covered in this course include the role of the security guard, legal powers and limitations, emergency situations, communications and public relations, access control, and ethics and conduct. The passing of an examination is required for successful completion of this course.

Please note: The 16-hour on-the-job training course and the 8-hour annual in-service training courses for security guards are also available upon request. These descriptions and refund policies can be seen by visiting our website at: www.gstboces.org/adulted

- Refund Policy per 9 NYCRR Part 6028.7: (differs from GST BOCES policy) Students are entitled to a 100% refund at any time prior to the start of any instruction. If an 8 hour course is divided between two 4 hour days, student will be entitled to a 50% refund if the student cancels after the start of instruction, but before start of second 4 hour block.
- Attendance Policy: 100% attendance required
- Complaint Procedure: Please contact Timothy J. Driscoll, Administrator of Adult Education at 607-739-7905 or NYS Division of Criminal Justice Services: 518-457-2667
- Once you have completed your 8 Hour Pre-assignment course please visit the NYS Department of State, Division of Licensing Services to take the next steps in becoming a licensed security guard.
http://www.dos.ny.gov/licensing/

SERVSAFE® FOOD HANDLER PROGRAM
20 HOURS
Prerequisite: None. The premier provider of food safety training. This 16 hour food handler training, provides a credential, whether you are an employee seeking your Food Handler Card or an operation seeking a compliant solution for your employees, the National Restaurant Association’s ServSafe® Food Handler Program has a product that’s right for you. The ServSafe® Food Handler Program is available in a classroom environment. The ServSafe Food Handler Program is a complete solution that delivers consistent food safety training to employees. The program covers five key areas: Basic Food Safety, Personal Hygiene, Cross-contamination & Allergens, Time & Temperature, Cleaning & Sanitation. 4 additional hours for testing; testing fee included in tuition cost.
ACCELERATED MACHINIST PARTNERSHIP (AMP)

Interested in Pursuing a Career in CNC Machining?
CSS Workforce New York has partnered with GST BOCES and local CNC Machining employers.

The Accelerated Machinist Partnership Training provides 440 hours of classroom instruction combined with 280 hours of hands-on internship experience with several local businesses.

Upon successful completion of the program, employment opportunities may be available with one of the participating businesses.

Classroom content includes:
- Shop safety
- Blueprint reading
- Precision measurement
- Manual & CNC fundamentals
- Work ethic development

Financial assistance and supportive services are available for those meeting eligibility requirements.

For more information on this opportunity, please contact GST BOCES at 739-4296 or speak with an employment counselor in the CSSWFNY Center.

DAY ADULT CAREER AND TECHNICAL EDUCATION PROGRAMS

The following courses will run from September 2019 to June 2020:
- Auto Body
- Auto Technician
- Building Trades/ Construction
- CISCO Networking Academy
- Culinary Arts
- Diesel Mechanics (Bush Only)
- Digital Media Arts

Availability for adults is based on high school student enrollments.

CALL 1-877-ADULTED FOR MORE INFORMATION AND AVAILABILITY IN THE LISTED PROGRAMS.
Students must be at least 21 years old to take these classes.

**Basic Computer Skills – 6 hours
Prerequisite: None.** Come learn the fundamentals of computer hardware and software while learning about your operating system (Windows 10). Want to know more? You’ll learn how to organize your desktop, manage the files you create, and navigate through the multitude of programs that come with your Windows 10 software. Get answers to questions!

**Basic Computer Skills for Seniors – 6 hours
Prerequisite: None.** Did you recently purchase a computer? If you are a first-time computer user, you will learn what you need to know at a comfortable pace. How does a computer work? This class will show you the basics. Take control of the mouse and the keyboard. In no time at all, you’ll be using a computer like a pro!

**Do-It Yourself Computer Repair Class – 3 hours
Prerequisite: None.** This is a basic hardware troubleshooting class which includes demonstrations of removing and replacing hard drives, RAM modules, power supplies and other basic computer components. You will learn how to fix common problems with your PC at a fraction of the cost of taking it to a computer repair shop.

**Excel - Level I – 6 hours
Prerequisite: Proficient in Windows.** This class will teach you the meaning of “number crunching.” You will create Microsoft Excel spreadsheets that organize numbers and format them in ways that make numbers meaningful to your audience. Enter and edit your numbers with ease! You’ll see how simple it can be to write a formula or to have Excel submit a formula for you. Then, it’s a snap to create charts or just save and print the data.

**Excel - Level II – 6 hours
Prerequisite: Basic Excel knowledge.** If you’re familiar with the basic “number crunching” features of Microsoft Excel, you’re now ready to learn data management. In this course you’ll learn how to enter and edit data in lists, then sort and filter the data. Let Excel calculate the subtotals for you. Create pivot tables and analyze your data with goal seek. Protect your worksheets and create templates to ease your workload.

**Internet Basics for Seniors – 6 hours
Prerequisite: None.** Learn to “surf the net” to get where you want to be. Do research, find recipes, book your airline tickets and much more! This is a basic introduction to the Internet in which you will learn to use search engines, download clip art, and senior specific websites.

**Intro to Windows/Computers for Seniors – 6 hours
Prerequisite: None.** Do you have a computer and still don’t feel you have the confidence to use it? This is the place to start building your confidence! Receive an overview of computer hardware and software. Learn basic computer skills such as changing the screen saver, desktop, and mouse settings, etc. Get a handle on computer terminology and learn how to save your files efficiently. If you are a novice or just want to brush up on your skills, this is the class for you.

See page 27 for registration options.
Students must be at least 21 years old to take these classes.

**Smart Phone 101 – 3 hours**
*Prerequisite: Must own a smart phone.* Learn the basics of navigating your cell phone. Do you find yourself asking “How do I upload pictures to Facebook or send them via text?”, “What’s an app?”, “How can I connect my phone to the internet?” Find the answers to common tasks like sending a text message, watching a video on YouTube, surfing the web or navigating popular apps. We’ll also cover fundamentals such as adjusting the brightness of the display and setting the device up to work with a wireless network.

**Word- Novice to Intermediate – 12 hours**
*Prerequisite: Proficient in Windows.* Microsoft Word is a program that will help you to create professional-quality documents. Learn to enhance text using Word’s formatting tools such as Bold, Italics, Underline, and numerous font types and sizes. Create tables to organize your thoughts, columns for newsletters, and templates to ease your workload. Learn to automate tasks with macros, and work smarter by using mail merge.

*Note: The longer format of this class will allow you time to practice your newly-learned skills and ask questions about your particular needs in the program.*

**Prezi – 3 hours**
*Prerequisite: Prior computer skills.* Prezi is a cloud or web-based program that allows you to create a canvas presentation rather than a sequential slide-based presentation. With Prezi, you can incorporate text, pictures, video, and other presentation objects. YouTube videos can be added easily and seamlessly into a Prezi presentation. You can even “Prezify” PowerPoint slides by importing them into Prezi. Add a new dimension to your presentations by learning Prezi. It is a great tool for teachers or anyone providing information to an audience.

**GST BOCES is an authorized Microsoft Office Specialist (MOS) testing center.**

Office Specialist certification supports the hiring process by providing a useful measure for screening and selecting individuals for employment or job advancement.

One-on-one training is available to prepare someone for the certification if needed. It is strongly recommended that the user be current with the Microsoft Office applications to be prepared for the exam. Cost of the exam is $100.

**Call 739-4296 for more information.**

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**Find us online:**

**Website:** www.gstboces.org/adulted

**Facebook:** www.facebook.com/GSTBOCESAdulted

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**Share this catalog with friends and family so they can enjoy a BOCES class!**
Instructor-Facilitated Online Courses

Training at your convenience!

Are you unable to fit a traditional class into your busy schedule? Do you want access to education any place, any time? If you answered “Yes!” then taking an on-line course may be right for you! Learn a new skill, update your computer skills, or become more valuable to your employer. For your convenience, GST BOCES offers on-line, instructor-facilitated courses through our vendor ED2GO—www.ed2go.com/gstboces. The cost of most courses offered through ED2GO is $100 each. Most Certification Prep courses and CompTIA courses are $130 each.

Courses run for six weeks, with two lessons delivered weekly. Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas and more. Interesting, relevant subjects such as grant writing, computer skills, personal enrichment courses and many more topics are offered on this website. Most course sessions begin on the third Wednesday of each month.

Classes offered include:
- Accounting Fundamentals
- Medical Terminology
- A-Z Grant Writing
- Project Management Fundamentals
- Design and Composition
- Business
- Personal Development

For a complete listing of all available on-line courses offered through ED2GO, visit www.ed2go.com/gstboces or click on the On-line Courses link on our website: www.gstboces.org/adulted

In order to take any computer application course, the actual software application must be installed on your computer.

Note about Refunds: If you withdraw from a course after it begins, you may be eligible for partial reimbursement.

To register with VISA, MASTERCARD or AMERICAN EXPRESS call 607-739-4296 or 1-877-ADULTED (238-5833).

Oops!
We cancelled your class because we didn’t know you wanted it. Don’t wait until the last minute. Register early!
Customized Training for Business & Industry

Let GST BOCES create a class specifically for your company. Choose from any of the following classes or call us for a complete listing of programs.

Take advantage of the benefits:
- On-site training
- Flexible hours
- Increase employee skills
- Employee assessment for hiring or job advancement

Choose from these classes or let us customize one for your business!
- Apprenticeship classes for Businesses (Designated Lead Agency)
- Computers
- Electricity
- Forklift certification (OSHA Regulation)
- Health Careers
- HVAC/R
- Machining
- Welding
...and more!

Environmental Health & Safety
Certifications/Employee Training/Refreshers

- OSHA 10-Hour
  - Construction
  - General
- Fall Protection for Industry
- Hazard Communication for Industry
- Lockout/Tagout
- Personal Protective Equipment
- Respiratory Protection

Call Deb Harrington at 739-4296 ext. 1515 for more information on our Business and Industry courses.
Federal Financial Aid Information

Programs eligible for Full Federal Student Loans and the Pell Grant Program:
- Practical Nursing (1,200 hours)
- Cosmetology (1,000 hours)

Programs eligible for partial pro-rated Federal Student Loans and pro-rated Pell Grant money:
- Esthetics (600 hours)

Programs eligible for partial pro-rated Federal Student Loans ONLY:
- Welding (342 hours)

Complete a Free Application for Federal Student Aid (FAFSA) on www.fafsa.gov. Other websites will charge for processing, please note, this is a FREE application.
- Be sure to create and save your username and password. This will become your FSA ID and will be used throughout your training program.
- Use a current email address that can be easily accessed for all of your FAFSA information to be sent to.
- Use the IRS Date Retrieval tool to auto-fill your tax year information.
- The current FAFSA year is 2018-19. Please use your 2016 income tax return to complete the application.
- The school code is 012407. The school name is Schuyler-Steuben-Chemung-Tioga-Allegany BOCES. GST BOCES will not be listed.
- Upon acceptance into a training program, the Financial Aid Office will contact you after your FAFSA is submitted.

All programs require an entrance assessment. Please call Laura Mallette at 607-739-3581 ext. 1527 with any questions.

SallieMae Career Training Smart Option Student Loan are available for most classes where tuition exceeds $1,000. Please visit www.salliemae.com/student-loans/career-training-smart-option-student-loan or call 739-7905 for more information.
DO YOU NEED JOB TRAINING BUT CAN’T QUITE AFFORD IT?

CSS WORKFORCE MAY BE ABLE TO HELP!
CSS Workforce New York has formed a cooperative partnership with GST BOCES Adult Education and Training. This partnership allows qualified job seekers—youth over 16, dislocated workers, and adults over 18—to access training grants to help offset some of the costs of training!

To start the process, please call your local CSS Workforce New York Career Center and ask to speak with a Career Counselor about possible funding.

CONTACT INFORMATION FOR CSS WORKFORCE NEW YORK:
Elmira, NY 607-733-7131
Hornell, NY 607-324-8388
Bath, NY 607-776-2125
Montour Falls, NY 607-535-6840

SNAP IV
The Supplemental Nutrition Assistance Program (SNAP) Employment and Training Venture IV assists eligible SNAP recipients with enrollment in a vocational training program. SNAP IV can assist qualified individuals with the cost of their training program as well as individualized case management services. To qualify, you must receive SNAP benefits in Chemung, Steuben or Schuyler counties. Participants must meet minimum TABE score requirements and provide proof of SNAP benefits. To see if you may qualify, call 607-739-7905 and ask to speak with a SNAP IV case manager.

THE GI BILL®
The GI Bill® refers to any Department of Veterans Affairs education benefit earned by members of Active Duty, Selected Reserve and National Guard Armed Forces and their families. The benefit is designed to help service members and eligible veterans cover the costs associated with getting an education or training.

More information about Education Services offered by VA is available at the official US Government website at www.benefits.va.gov/gibill
**COOKING**

**A BASKET FULL OF FLOWERS**
**CAKE DECORATING COURSE WITH CHEF RYAN ANDERSON – 3 HOURS**
In this course you will learn how to fill, frost and decorate an 8” cake. We will use different piping techniques as well as various techniques for creating a wide variety of flowers to decorate the cake. Must be 16 years or older.

**KITCHEN BASICS WITH CHEF RYAN ANDERSON**
2.5 HOURS
Have you ever wanted to know the proper way to peel an onion or get a super fine dice on the garlic you are chopping? In this course, you can learn all the secrets that will allow you to cook just like the pros on TV. You will learn about and make basic lean yeast dough to form beautiful baguettes and knotted rolls. You will learn how to achieve those perfect knife cuts. We will finish the class by making sautéed chicken with a pan sauce.

**TASTE OF SPRING WITH CHEF RYAN ANDERSON**
2.5 HOURS
Learn how to make fresh, handmade pasta that we will toss with delicious springtime vegetables. We will also make loaves of ciabatta bread. Simple, light, fun and versatile. You will get to take the recipes with you so you can create a fantastic dinner any night of the week.

**HEALTH AND FITNESS**

**AQUA AEROBICS – 6-8 HOURS**
If you enjoy the water and exercising this class is for you! This is a fun-filled exercise program in the water in which classes focus on aerobic endurance, resistance training, and creating an enjoyable atmosphere with music. Water aerobics is recommended for anyone with joint issues. Doctors often recommend water exercise to take the pressure off the joints while still raising your heart rate. Men and women of all ages are welcome!

**LANGUAGES**

**ITALIAN CONVERSATION & GRAMMAR**
15 HOURS
Come learn practical Italian for common activities such as shopping, traveling and visiting sites. Learn about Italian culture, customs and history. You’ll feel like you’re in Italy. Students must purchase Italian Made Simple: ISBN # 0-7679-1539-9 and Easy Italian Step by Step: ISBN # 9780071453899 at a local book store.

**SPANISH – 20 HOURS**
Habla usted Española! Come learn the basics of this widely spoken language. This course will include lessons in useful vocabulary, phrases and basic grammar skills. Learn Spanish history, customs and culture. Textbook information is given at registration.

**SPANISH II – 20 HOURS**
Prerequisite: Spanish I or equivalent knowledge. Take your Spanish skills to the next level. You will be introduced to verbs and will learn more about reading and phrases. The textbook used for Level II will be the continuation of the book used in Level I Spanish.
LEISURE LEARNING

LOCAL HISTORY

THE CHEMUNG CANAL – 2 HOURS
This class will present a history of the Chemung Canal and will focus on how the canal was built and the impact it had on the local area. Local historian and Author, Gary Emerson, will present a slide show, providing photos of the canal, both past and present, as well as many contemporary documents and newspaper articles about the canal.

ELMIRA CIVIL WAR PRISON CAMP – 2 HOURS
Learn about the Elmira Civil War Prison Camp that housed Confederate prisoners of war. The Elmira prison became one of the more notorious Civil War prison camps and earned the nickname Hellmira. This presentation will include many pictures, maps, and stories about the prison camp and some of the key figures involved with the camp.

THE ERIE CANAL – 2 HOURS
Two hundred years ago, work was begun on the Erie Canal. The canal did much to transform the social, political, and economic fortunes of New York State and the nation. This presentation will use many maps, photos, and documents to showcase how the canal became a reality, and how it transformed New York into the Empire State.

HISTORIC BICYCLE TOUR ON THE CATHERINE VALLEY TRAIL – 3 HOURS
Bring your bicycle and helmet and ride into history as you travel the Catharine Valley Trail. Gary Emerson, historian and author, will take you on a ride to Millport and back. Along the way he will have stops to learn about the Chemung Canal, The Chemung Railroad, Queen Catharine and Catharinestown, the Sullivan Clinton Campaign, and Cook Cemetery. Please bring your own bicycle and water to drink. You will meet at the parking lot of Watkins Glen High School.

SULLIVAN/CLINTON CAMPAIGN – 2 HOURS
This will be a two-hour presentation about the Sullivan-Clinton campaign against the Iroquois during the American Revolution. The PowerPoint presentation will include many pictures and maps about the campaign, the personalities involved, the villages destroyed, and the Battle of Newtown. The army marched from Tioga Point (Athens, PA) to Elmira, Montour Falls, Geneva, and Genesee destroying over 40 Native American villages along the way in one of the largest operations of the American Revolution.

PERSONAL INTERESTS

DOG Obedience I – 8 HOURS
A well-mannered, obedient dog is a pleasure to be around. In this class, which is designed to fit your dog and his/her age, learn the basic techniques for achieving a controllable pet. Whether going on to AKC events or simply training the perfect companion for at home or in public, this class is a MUST for any dog owner. Please DO NOT bring dogs the first night of class and BRING proof of required shots. Dogs must be at least 8 weeks old. This class is recommended by local veterinarians.

DOG Obedience II – 8 HOURS
Prerequisite: Dog must have completed Dog Obedience I with Mona Shaw. This level of dog obedience will fine-tune your dog’s basic obedience skills, along with a few new skills. These skills will make your dog more of a joy to the community, or for the serious trainer, this will prepare your dog for agility training, rally obedience, or novice obedience. Each class will lead up to and prepare your dog for the final class in which the Canine Good Citizen and the AKC Community Canine test will be offered which is an AKC title /certificate and is offered to mixed breeds too.
ADULT LITERACY PROGRAMS

HIGH SCHOOL EQUIVALENCY DIPLOMA

Do you have your mind set on obtaining your high school diploma, but are worried about the TASC™ exam? Let the GST BOCES High School Equivalency Diploma Preparation Program help you with your dream. Enrolling is easy! Don’t delay; call today!

PREPARATION CLASSES

These classes are designed for adult students who want to improve their basic reading, writing, and math skills. The concepts taught in this class will help students gain the academic skills and confidence to take pre-employment tests. Job search strategies are also discussed in this class.

GST BOCES offers Adult Basic Education classes in Chemung, Steuben, Schuyler and Tioga Counties. Classes are held in Waverly, Elmira, Montour, Corning, Bath and Hornell. Sessions are held in the morning, afternoon and evening. Call 607-739-7684 for more information and to enroll in a free class today!

TASC™

THE TASC EXAM IS OFFERED TO THE PUBLIC TWICE A YEAR IN BATH AND ELMIRA AND MONTHLY FOR ENROLLED STUDENTS.

PLEASE CALL US AT 607-739-7684 FOR MORE INFORMATION.
THE NATIONAL EXTERNAL DIPLOMA PROGRAM (NEDP)

The National External Diploma Program (NEDP) is a complete assessment program that allows adults to demonstrate transferable skills. It is a competency-based, applied performance assessment system that assesses high school level skills, awarding a New York State High School Equivalency Diploma so graduates can meet their academic and career goals. It is designed for self-directed adults with life and work experiences and a general familiarity with the computer. NEDP offers flexible scheduling and confidentiality and evaluates 70 competencies in ten content areas including Financial Literacy, Health Literacy, Civic Literacy, Geography, History, Science, and Twenty-First Century Workplace. The program is based on skills outlined in the Common Core College and Career Readiness standards. Student must be at least 18 years old and have minimum TABE Reading and Math scores of 9.0.

CALL 607-739-7684 FOR MORE INFORMATION.

ENGLISH AS A SECOND LANGUAGE (ESL) INSTRUCTION

Instruction in written and oral communication skills:
SPEAKING • LISTENING • READING
WRITING • CUSTOMS • CIVICS

FREE!

MONDAY AND WEDNESDAY
9:00 a.m. - Noon
Southeast Steuben County Library
300 Nasser Civic Center Plaza
Corning, NY 14830

THURSDAY AND FRIDAY
8:30 - 11:30 A.M.
112 Main Street
Hornell, NY 14843

CALL 739-7684 TO REGISTER. ON-GOING ENROLLMENT
CONTACT US

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Community Education Specialist  
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rdelong@gstboces.org

Nicole Elston  
Adult Literacy Coordinator  
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LIKE US ON FACEBOOK AND INSTAGRAM!

FACEBOOK:  WWW.FACEBOOK.COM/GSTBOCESADULTED

INSTAGRAM:  @GSTBOCESADULTED

Instagram

SHARE THIS CATALOG WITH FRIENDS AND FAMILY SO THEY CAN ENJOY A BOCES CLASS!
Registration Options

All enrollees must be 18 years or older.

ONLINE:
www.gstboces.org/adulted
- Register with VISA, MasterCard or American Express.

BY PHONE:
Langdon Plaza: (607) 739-4296
Wildwood: (607) 739-7905
Toll-free: 1-877-ADULTED (238-5833)
Include the following information for EACH PERSON you register:
- VISA, MasterCard or American Express number and expiration date
- Date of birth
- Complete address
- All course information

BY FAX:
Langdon Plaza: (607) 795-5309
Fax completed registration form (available at www.gstboces.org/adulted/uploadeddocs/fallregistration.pdf.)

WALK-IN:
We’re located at Langdon Plaza, 303 N. Main Street, Elmira, NY 14901.

BY MAIL:
Complete the entire registration form (available at www.gstboces.org/adulted/uploadeddocs/fallregistration.pdf) and attach a check or money order payable to GST BOCES. A registration form must be completed for each person. If you would like a copy of your receipt, enclose a self-addressed stamped envelope.

Campus Locations

Elmira Campus (Main)
Langdon Plaza
303 N. Main Street
Elmira, NY 14901
Phone: (607) 739-7905
Fax: (607) 795-5309

Bush Campus
459 Philo Road
Elmira, NY 14903
Phone: (607) 739-3581

Coopers Campus
9579 Vocational Drive
Painted Post, NY 14870
Phone: (607) 962-3175

Wildwood Campus
1126 Bald Hill Road
Hornell, NY 14843
Phone: (607) 739-7905
THANKS TO OUR SPONSORS FOR THEIR SUPPORT OF OUR PROGRAMS!

Irr Supply Centers
908 Niagara Falls Blvd.
Tonawanda, NY
www.irrsupply.com

VULCRAFT
OF NEW YORK, INC.
621 Main Street
Chemung, NY
www.vulcraft.com
www.nucor.com

WELLIVER
250 N. Genesee Street
Montour Falls, NY
www.buildweller.com

Hilliard
100 West Fourth Street
Elmira, NY
www.hilliardcorp.com

CENTERS HEALTH CARE
4770 White Plains Road
Bronx, NY 10470
www.centershealthcare.com