



CARES Act Reporting Information
Schuyler Steuben Chemung Tioga Allegany BOCES
aka Greater Southern Tier BOCES

Published 6/5/2020

Updated 8/17/20

1). On, April 28, 2020, James Frame, the District Superintendent of Schuyler Steuben Chemung Tioga Allegany BOCES aka Greater Southern Tier (GST) BOCES signed the Funding Certification and Agreement for the Emergency Financial Aid Grants to Students under the Coronavirus Aid, Relief, and Economic Security (CARES) Act. This acknowledgement was signed and returned to the Department through the grants.gov website on 4/28/2020.

2). GST BOCES received notification the amount of \$54,464 had been deposited into the G5 account on 5/5/2020.

3). As of 6/5/2020 no monies had been distributed to students.

As of 6/12/2020, \$35,080.56 was distributed to students.

As of 6/20/2020, an additional \$14,520.97 was distributed to students.

As of 6/23/2020, the grand total distributed thus far: \$49,601.53

As of 8/17/2020, \$54,464.00 was distributed to students.

4). The estimated total number of students at GST BOCES eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act is 115.

5). The total number who have received an Emergency Financial Aid Grant under Section 18004(a)(1) of the CARES Act is 101.

6). A formula using the number of students enrolled and the number of clock hours was used to distribute the grant money to the students. The formula sheet is pasted below.

Training Program	Number of Eligible Students		Required Clock Hours in Program	Total Number of Hours
Practical Nurse	73	x	1200	87600
Cosmetology	21	x	1000	21000
Esthetics	9	x	600	5400
Welding	12	x	342	4104
TOTALS	115		3142	118104
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Training Program	Required Clock Hours in Each Program		Percentage from grant money/total hours	Amount for Each Student
PN	1200	x	0.4612	553.44
Cosmetology	1000	x	0.4612	461.2
Esthetics	600	x	0.4612	276.72
Welding	342	x	0.4612	157.7304
Training Program	Amount for Each Student		Number of Students	Total Amount for Each Program
PN	553.44	x	73	40401.12
Cosmetology	461.2	x	21	9685.2
Esthetics	276.72	x	9	2490.48
Welding	157.73	x	12	1892.76

7). Every eligible student was sent an email with a description of the grant. The email has been copied and pasted below, this is a sample Practical Nurse one:

Greater Southern Tier (GST) BOCES along with all other Higher Education Institutions in the country, have been awarded money through the CARES Act Grant funded by the Federal CARES Act stimulus package. GST BOCES has been allocated \$108,927 under the CARES Act which became law on March 27, 2020. Half of this allocation, \$54,464, must be used for providing emergency financial assistance to students for their expenses related to the disruption of campus operations due to the coronavirus pandemic, such as food, housing, course materials, technology, health care, and childcare expenses.

Students who are currently enrolled a Title IV Eligible Training Program (Practical Nurse, Cosmetology, Esthetics, or Welding) can be awarded grant money through the CARES Act. Students must have satisfactory academic progress.

The Financial Aid Office has worked with Administration as to how the student relief grant money will be disbursed. Each training program has been allotted a portion of the \$54,464 based on a formula using the number students enrolled in the training program and the number of clock hours in each training program.

If you would like to receive money from the CARES Act, please respond to this email and copy and paste the statement below ALONG WITH THE AMOUNT YOU ARE REQUESTING FROM THE GRANT. The maximum amount for PN students is \$553.44. You do not need to disclose specifically how you will spend the grant money.

Please indicate the amount you are requesting, remember the maximum is \$553.44. Please put your first and last name at the end of your email with your current address. You must reply to me if you want to receive the grant money and certify that it will be used for the following listed below. Please allow the business office time to produce the checks. We will work our hardest to get them out in a timely manner. Please allow up to 4 weeks. If you have any questions, please ask in an email to me: lmallette@gstboces.org Thank you all for your patience as we navigate through these difficult times.

Please complete the following then copy and paste in your response to me:

I will use the money from the CARES Act on expenses such as food, housing, course materials, technology, health care or childcare expenses.

AMOUNT REQUESTED: _____

YOUR NAME

YOUR ADDRESS

Students were required to reply to the Financial Aid Officer in an email if they wanted to receive the grant. Once the student replied, the information was sent to the business office and then a check was generated and mailed to them with a letter attached describing why they were receiving the money. The email was kept on file. The letter mailed to the students who wanted to receive the grant is below:

Dear Student,

Schuyler Steuben Chemung Tioga Allegany BOCES aka Greater Southern Tier (GST) BOCES along with all other Higher Education Institutions in the country, have been awarded money through the CARES Act Grant funded by the Federal CARES Act stimulus package. GST BOCES has been allocated \$108,927 under the CARES Act which became law on March 27, 2020. Half of this allocation, \$54,464, must be used for providing emergency financial assistance to students for their expenses related to the disruption of campus operations due to the coronavirus pandemic, such as food, housing, course materials, technology, health care, and childcare expenses.

Qualifying Students

Students who are currently enrolled a Title IV Eligible Training Program (Practical Nurse, Cosmetology, Esthetics, or Welding) can be awarded grant money through the CARES Act. Students must have satisfactory academic progress. Each student must have

responded to an email sent from Laura Mallette certifying that the expenses will be used for items listed in the above paragraph along with the amount the student requested.

The Financial Aid Office has worked with Administration as to how the student relief grant money will be disbursed. Each training program has been allotted a portion of the \$54,464 based on a formula using the number students enrolled in the training program and the number of clock hours in each training program. The attached page contains your name, address, program you are enrolled in, and the amount you are eligible for is listed along with a check for that amount.

Thank you for your patience as we navigate through these difficult times. Please stay safe and healthy!

Timothy Driscoll

Administrator of Adult Education

Laura Mallette

Financial Aid Officer